

## CSU-DCU-FSU-PSU Joint Parking Proposal (September 29, 2022)

**The unions propose that this proposal becomes effective January 16, 2023, or as soon as the Bayside Lot is closed or the number of Bayside parking spaces are reduced by more than 50% of the spots available in May 2022, whichever is earlier.**

1. Parking is recognized by all parties to be an essential service provided by the University to its employees and students to facilitate their access to study and work at the campus. The parties agree that students will always pay the lowest rates for parking. The University will make parking passes available to all sub-contracted workers (e.g. custodial staff, food service staff, book store staff, etc.) at the same rates and under the same policies agreed to in this MOA.
2. MBTA Subsidy: In addition to the subsidies provided by the MBTA, UMass Boston will provide a 50% subsidy for students and employees who purchase MBTA-passes through the campus (or campus's contractor).
  - a) Those who purchase their MBTA passes through the above, will be eligible to set aside pre-tax dollars from your paycheck to pay for MBTA parking related station costs. The maximum monthly amount is \$130.
3. Parking passes shall be made available to all employees and students at the rates on the chart below, and with the following stipulations:
  - a) Parking passes shall not be linked to license plates, and may be used by employees for any vehicle they are traveling in.
  - b) Parking passes must be used by the employee to whom they are issued.
  - c) Parking passes shall be available for purchase in person at the Parking & Transportation Office with cash, credit card, check or pre-tax payroll deduction. Parking passes shall also be available for purchase on-line at no additional cost.
  - d) Parking passes shall work in all lots.
  - e) Parking passes shall not be required to be used to enter a lot; they must only be used to leave a lot.
  - f) Any pass holder who forgets their pass and pays the daily rate (or receives a citation) will be reimbursed (or the citation will be rescinded) if they report that mistake within 30 calendar days to the Parking & Transportation Office.
  - g) Parking passes will be discontinued upon the written request of the pass holder. The pass holder will be reimbursed for any unused portion of the pass (e.g., unused swipes on a multi-use pass, or percentage of remaining time for monthly or semester passes).
  - h) If an employee is laid-off or terminated, they will be reimbursed for the unused portion of a parking pass as of their lay-off or termination date, as per section G above.
4. Parking Policies Handbook: Once agreement is reached on all Parking Policies, a formal handbook with page numbers is to be created and maintained as a pdf file accessible as a link from the Parking and Transportation website. Any changes to the Parking Policies which in any way impact bargaining unit members shall be bargained. When agreed up changes are made to the Parking Policies, they shall be noted in the Handbook, including the

adoption and effective dates for the new/revised policies.

5. Handicap Placard Users: Handicap placard users shall park for free in any handicap parking space. Placard users must register their placard with the Parking and Transportation Office in order to park for free. The handicap placard parking pass shall be accepted at all UMB parking locations.
  - a) If upon arrival lot signage indicates the lot is full, registered users with a parking pass shall be able to enter the lot to park.
6. Motorcycle parking spaces: Designated spaces for motorcycles shall be established in each lot except the Campus Center garage. These spaces shall be smaller than the standard parking space and be marked motorcycles only.
7. Evening Rates: The evening rate is valid from 4PM to 6AM. There is no additional charge to the evening rate for parking during this time period.
8. Parking Clerk: Every January 2 and August 15th, the presidents of CSU, DCU, FSU, GEO and PSU shall be informed of the name of the Parking Clerk. If a change takes place between these dates, notification is required.
9. Parking Citations:
  - a) A chart of parking violation fines shall be bargained and included in a final MOA, including fines for serious violations such as violation of a handicapped area; parking within fire lanes/zone; blocking an access lane; blocking a reserved space/lot; double parking; etc.
  - b) Late fees shall not be assessed, however pass holders may not be allowed to purchase an additional pass until all outstanding citations which are not under appeal are paid.
  - c) No notice of unpaid citations will be sent to the MA DMV without prior notice to the pass holder. Such notice must be issued to the pass holder at least two weeks prior to notice to the DMV and must explain the consequences of not paying the outstanding citation. Vehicles will only be reported to the DMV if an outstanding balance has existed for more than 6 months, or if the individual has left UMass Boston.
  - d) Revenues from parking citations will be used for student scholarships
10. Appeal Process for parking citations shall include the following provisions:
  - a) All individuals appealing a parking citation shall be granted an in-person hearing. Employees and students at academic institutions have unique and varied schedules, therefore scheduling the hearing shall be a coordination between both parties and based on the employee/student's on-campus schedule. The hearing date and time are not confirmed until both parties agree in writing to said date and time. All efforts will be made to hold the hearing during normal business hours.
  - b) Appeal forms may be submitted online or in-person at the P&T Office. When an appeal is filed in person, the appellant shall have their hearing scheduled at the same time. Upon completion of the on-line appeal form, within two (2) business days the appellant shall receive an email from the Parking Clerk confirming receipt of the appeal and scheduling the hearing.

- c) The Parking Clerk will make a decision within twenty-one (21) business days of the conclusion of the hearing. The decision shall state a summary of the reason for the ticket, the facts, the decision and the reason for such decision. The decision document shall be signed by the hearing officer and be both emailed and mailed to the appellant.
  - d) If the final decision from the appeal process is a violation of this MOA and/or contract language, then the employee may grieve the decision under the appropriate contract.
11. Electric vehicle charging stations: Charging stations will be available in all lots, and will be available to be used for as long as the car is plugged in. Use of charging stations will be free to UMB students and employees; there will be no additional fee beyond the cost of the parking pass.
12. New Employees: Employees who begin on campus employment shall pay the pass rate from their first day of employment. If the pass is not activated on their first day, then employee will be reimbursed for any daily parking charges.
13. Special Parking and Designated Parking Spaces:
- a) All designated spaces will have appropriate signage restricting their use.
  - b) In order to ensure that all parking is paid for, campus departments, offices and programs may be assigned a limited number of unreserved spaces. The applicable department, office or program will be charged a reasonable and fair rate for such spaces, as reasonably determined by the University.
  - c) The University will designate parking spaces for Student Affairs Community Directors in residence on campus who choose to house one vehicle per employee on campus. The Student Affairs department will be charged a reasonable and fair rate for such space, as reasonably determined by the University and not to exceed the rate applicable to reserved spaces. The rate charged to the Student Affairs department will be imputed as income to individuals employed pursuant to Internal Revenue Code requirements.
  - d) University-designated essential personnel who do not purchase parking passes will not be charged to park during such times as the University has been officially deemed closed in accordance with the campus closure policy.
  - e) Two parking spaces in the Service Lot will be designated for shared use by the unions representing bargaining units of which campus employees are members, for visitors and for union offices and employees when conducting official union business. The unions will be provided with two placards to be displayed for use in these spots.
  - f) In addition, each union will have the option to purchase parking passes for use by their staff and visitors.
  - g) Free short-term parking areas will be established around campus for the sole purpose of delivering/picking up materials.
  - h) Discounted visitor parking passes will be made available for UMB departments and programs to purchase on demand.

14. Staffing:
- a) All parking lots will be staffed 24/7/365 to ensure the safety of drivers. All entrances, payment machines, and lots will be lighted.
  - b) University public and institutional safety staff will be assigned to enforce University parking and transportation regulations and policies.
  - c) There shall be no layoffs of benefited CSU and/or PSU members in the Parking and Transportation Department as a result of the implementation of this Agreement (although the number of benefited Parking and Transportation employees may be reduced through attrition, promotions or transfers).
15. The University will provide the Unions with UMass Boston parking financial reports semi-annually. If requested by any union, the University will hold a labor-management meeting with the union to review the content of these financial reports.
16. Parking Committee: The parties will create a parking committee consisting of one voting representative designated by each union and an equal number of voting University representatives. The Committee shall meet three (3) times each academic year between September and June. The role of the Committee shall be: to review the implementation of this Agreement and parking operations as they relate to employees of the Unions in general; to review parking usage data, revenues and expenditures; and to address problems. In addition, topics to be discussed at these meetings may include mass transit subsidies, special carpool rates, and any changes to parking spots. The Committee will not have bargaining authority to change parking policies or parking rates.
17. Upon ratification, this agreement shall be considered to be incorporated into the Unions' existing and successor collective bargaining agreements. As such, enforcement of this MOA shall be through the unions' grievance processes, up to and including arbitration.

## PARKING PASS COST CHART

Salary Range	30 Use Pass	Monthly Pass	Semester Pass	Summer Session Pass	Daily Maximum Rate / Evening Rate	Effective Daily Rate (for comparison only)
<b>Students</b>	\$150	\$60	\$180	\$70	\$9 / \$5	\$5
<b>&lt;\$50,000</b>	\$150	\$60	\$180	\$70	\$15 / \$10	\$5
<b>\$50,000-\$69,999.99</b>	\$195	\$78	\$234	\$70	\$15 / \$10	\$6.50
<b>\$70,000-\$89,999.99</b>	\$240	\$96	\$288	\$70	\$15 / \$10	\$8.00
<b>\$90,000-\$109,999.99</b>	\$285	\$114	\$342	\$70	\$15 / \$10	\$9.50
<b>\$110,000-\$129,999.99</b>	\$330	\$132	\$396	\$70	\$15 / \$10	\$11.00
<b>\$130,000 or more</b>	\$375	\$150	\$450	\$70	\$15 / \$10	\$12.50
<b>Reserved Space</b>	N/A	\$300	\$1,200	N/A		
	<p><b>NOTES:</b></p> <ul style="list-style-type: none"> <li>• The term “salary” will mean an employee’s regular annual rate of pay at the time of the purchase of the pass, exclusive of additional compensation, overtime, or any other supplementary income.</li> <li>• 30 Use Passes will be charged per day used; multiple swipes on the same day will be counted as one use. 30 Use Passes must be used within a year of when they were purchased; any unused swipes will not be refunded once this deadline is reached.</li> <li>• Monthly passes are effective for each specific calendar month.</li> <li>• Semester passes are effective from September 1-January 15, and January 16-May 31.</li> <li>• Summer Session passes are effective from June 1-July 15, and July 16-August 31.</li> </ul>					